Approved For Release 2001/03/30: CIA-RDP76-00183R000100090011-4



Secur- v. Information

DIARY NOTES

ADD/A 25X1A

14 April 1953

25X1A6a

1. Since Mr. Meloon and Dr. Tietjen were going to the Center today I asked Dr. Tietjen to pay particular attention to a sanitary inspection of the cold storage facilities to insure that we were not overloading with fresh meat, particularly in view of our experience of last Summer.

Later in the day Dr. Tietjen reported that he was satisfied that the 25X1A9a reefers were not overloaded but stated that there was some old meat there which, opinion, might not be satisfactory for human consumption. In Dr. Tietjen's opinion it is all right but he does not consider himself enough of an expert to state categorically that this is the case. I will have to follow up 25X1A9a on this with and, if necessary, arrange for an veterinarian to make the inspection.

25X1C4a

- 2. I approved of Mr. Pforzheimer transmitting to the Director for signature a proposed letter to Senator Taft concerning a lease who had hand-carried a 25X1A9a letter to Mr. Dulles from Senator Taft. In substance, the letter merely said that we had asked to fill out the necessary forms, that we would give 25X1A9a him careful consideration, and that when a final decision had been reached we would let Senator Taft know.
 - 25X1A9a
- to insure that General Cabell's office had a 3. I instructed complete set of all CIA Regulations and official issuances and that his office was on the distribution list for all future issuances.

25X1A9a

25X1A9a

4. I instructed to make the necessary arrangements to have Ted placed in a leave-without-pay status without blocking a slot in the NE Division or elsewhere. He is to check on this case in about ninety days.

25X1A9a

to insure that a Public Law 53 position was available to Colonel when he retired sometime in the near future.

25X1A9a

6. Instructed to see what he could do with Personnel about supplying two secretaries to the Communications Office.

25X1A9a

25X1A9a

7. With spent the better part of an hour reviewing the organization and activities of the Central Processing Branch. I was most favorably imthe Chief of this unit, who appears to know his business pressed with and is conscientiously striving to do a good job. He is about to complete current reports describing conditions at all stations and is debriefing most personnel returning from overseas and adding to his station files.

Approved For Release 2001/03/30: CIA-RDP76-00183R000100090011-4

Security Submarion

Insofar as the discussions having to do with the possible transfer of the Transportation Section of the Central Processing Branch to the Passenger Movement Branch of the Transportation Division, Logistics Office, are concerned, I am satisfied that all of the difficulties in this field are brought about by a personality conflict and not by any real malalignment of functions. It may be that some personnel could be saved by having certain functions now performed by the Passenger Movement Branch performed by Central Processing. I have a meeting scheduled with Mr. Garrison, General Morris, and Mr. Peel tomorrow at 9:30 a.m. to pursue and, I hope, settle this problem.

H

8. Participated with Messrs. Wolf, Meloon, and in a discussion of the overpayments to certain personnel as a result of the confusion and retroactive aspects of Public Laws Numbers 201 and 375. It was agreed that we would approach the Comptroller General informally to determine if there were any possible way we could avoid requiring these employees to refund overpayments. If there is no way to avoid making collections, Mr. Meloon is to have each individual employee talked to by a competent Personnel Relations Officer who will explain the situation and make arrangements for collection on an individual basis which will, as nearly as possible, meet the wishes of the employee. If any employee is particularly unhappy about the situation he is to be referred to Mr.

25X1A9a 25X1A9a

9. Declined to approve of a request from the Office of Training for reimbursement in the amount of \$25.75 for flowers sent to the Confidential Funds Regulations.

The request was made under Section 10.12 of the Confidential Funds Regulations.

Wolf for consultation.

25X1A9a

10. I attended the opening session of the Records Management Training Program. From seventy-five to eighty people were there and I had the feeling that the Program would get off to a good start. I assured the group of the DD/A's interest in this Program from the standpoint of economy and efficiency.

Approved For Release 2001/03/30 CARDP76-00183R000100090011-4

Lacurit information

DD/A:

Tuesday - 14 April 53

- 1. In a memorandum addressed to the Chief, Bureau of Supplies and Accounts, Department of the Navy, the DD/A forwarded a list of CIA personnel authorized to contact Navy Bureaus in connection with operational and technical data. (ER-3-8905)
- 2. In a letter to Mr. Jacob Seidenberg, Acting Executive Director of The President's Committee on Government Contract Compliance, the DD/A advised that CIA is in readiness to put into effect any new policies or procedures concerning nondiscrimination which may be prescribed. (ER-3-8087)
- 3. DD/A signed memorandum addressed to the Chief of Logistics, subject "Compliance with Nondiscrimination Policy" which called attention to a report by The President's Committee on Government Contract Compliance entitled "Equal Economic Opportunity". Recommendations of the report contemplate that an Executive Order will be issued prescribing a new contract clause on nondiscrimination. If such an order is issued, DD/A directs the Chief of Logistics to take steps necessary to comply with the new policy. (ER-3-9088)

25X1A2e

- 4. DD/A approved of the write-off of the shortage (\$661.06) in the account of (ER-3-9044 Handcarried to Comptroller 4/14/53.)
- 5. "Report on Transmission of Documents by Overseas Air Pouch" prepared by the COA/DDP has been forwarded to the DCI, in response to his oral request for a re-examination of our overseas courier service. (ER-3-9018).

25X1A9a

SA/DD/A

1. Forwarded to General Counsel for preparation of reply a letter, dated 10 April 1953, addressed to the DCI from the Director of Federal Register Division, GSA. The letter enclosed a copy of the material covered in the 1952-3 edition of the United States Government Organizational Manual about the CIA, and requested by 11 May 1953 a reply as to desired revisions of the material. (ER-3-9078)
